



# Careers Education, Information, Advice and Guidance Policy

November 2022

Moat House provides education for Key Stage 4 young people who are struggling to access mainstream education, alongside young women aged 14- 19, who are either pregnant or are young mothers. There is an on-site nursery available solely for the babies of mothers who attend Moat House.

Some of our students are:

- Dual registered with a mainstream school, completing GCSEs
- Single registered completing a one year GCSE and Functional Skills pathway
- Completing a two year GCSE pathway
- Joining Moat House to be supported during their pregnancy, access the nursery and gain further qualifications to enable them to progress onto Level 2 courses in future
- Re-engaging with education after a period of being NEET

### **Mission Statement and Purpose**

To establish a safe and happy environment in which everyone is encouraged and supported in developing their unique potential.

At Moat House, the vision is for every student to gain the confidence, skills and understanding they will need to equip them for their life when they leave and to succeed in future learning and employment.

There is a commitment to ensuring that every student leaves Moat House with an appropriate and achievable progression pathway. Where necessary, students will be given advice and support to locate and fund suitable childcare as well as information about financial support that may be available, to enable them to progress onto further education or employment.

This policy sets out the responsibilities of Moat House staff who together with students, their parents, carers and other partners will do their utmost to ensure that each student achieves their maximum potential. Guided by the Gatsby Benchmarks, staff will support and encourage every student to pursue their personal career plan, whilst acknowledging the additional needs of individual students and respecting individual choice and capabilities.

### **Aims**

- To support the aspirations of our learners and encourage all pupils to believe that they can have a successful career
- To develop the skills and resilience needed to sustain future employment and encourage and support all students to participate in continued learning in order to improve their personal and economic wellbeing
- To support students to enable a successful transition to the next stage of education and/or employment
- To offer a personalised package of support to every student

### **Moat House will achieve these aims by:**

- Providing a learning environment which is happy, welcoming and safe yet challenging and stimulating for students, staff and babies alike
- Supporting and caring for students, babies and staff so that they are able to enjoy their work and look forward to coming to school
- Developing the knowledge and skills necessary to enable students to lead healthy, fulfilling and independent lives

- Ensuring that students leave Moat House with qualifications and skills which will prepare them for further education, employment or training
- Respecting and valuing the many differences between individuals, accepting that everyone has unique talents, skills and potential which should be encouraged, developed and celebrated
- Involving parents, carers, other agencies and the wider community in the work of Moat House
- Providing a range of learning experiences which will encourage confidence, self-worth and self-belief
- Providing an environment which nurtures every individual and encourages aspiration, in which all are supportive of each other and work cooperatively

### **Careers Programme**

Moat House will provide:

- Life Skills lessons, with targeted sessions delivered on C.V. writing, interview techniques and practice, job searches and information on the local labour market
- The opportunity to take part in an Enterprise Day to develop essential workplace skills and encourage group working
- A curriculum which is relevant to each pupil in which careers information, advice and guidance is embedded into all lessons
- Every student with the opportunity to meet a qualified careers, education, information, advice and guidance (CEIAG) professional for a 1:1 interview
- The opportunity for students to visit local Further Education providers and Sixth Form Colleges
- Enrichment activities to explore local employment opportunities (eg. NHS Apprenticeship events at Stepping Hill)
- Career focussed assemblies and key worker time to explore the local labour market and research potential employment routes

### **Partnerships which contribute to this policy**

#### **Parents / Carers**

Moat House will work closely with parents/carers to support and encourage students' career aspirations.

#### **Stockport Family**

Moat House has close links with Stockport Family and Social Care, working collaboratively with families who might need additional support. These partners visit the unit regularly to meet with staff and students and can also provide guidance and support for a student moving on from Moat House to college or work based training.

#### **The Governing Body**

The Governing Body is actively involved in the work at Moat House and there is a link Governor with a focus on progression/careers.

### **Measuring the Impact of our Careers Programme**

The effectiveness of the programme is reflected in the destinations of our students who progress to Further Education colleges, 6<sup>th</sup> Form Colleges, Training Providers, Apprenticeships and in some cases University.

Destinations data and trends will be used to inform future development of the programme and will also be fed back to the Governing Body and the School Development Team.

